

The Yorkland School

FOR ACADEMIC & ATHLETIC ACHIEVEMENT

Information Required from Overseas Students

- A) The following information is required *before* an application is approved:
- 1) A completed application form.
 - 2) Students applying to grades 7, 8, 9 or 10, final reports from previous two years. Students applying to grades 11 or 12, copies of all high school reports and standardized examinations. Copies of all final reports from Grade 7 equivalent year for grade levels completed outside Ontario (including a translation). No equivalent credits can be granted without this documentation.
 - 3) For students applying to Grade 11 or Grade 12 from an Ontario high school, please attach a photocopy of your Grade 10 Ontario Secondary School Literacy Test result.
 - 4) Recommendation of current school Principal/Teacher/Guidance counsellor concerning behaviour, attitude, and work ethic.
 - 5) TOEFL test result or, if student is in Toronto, result from Yorkland's English Proficiency Test.
 - 6) Detailed information on the parent/guardian relationship here in Canada...including address, email, phone number (work and home) of guardian, address, email (and fax number if available) for parents overseas.

PLEASE NOTE: The school requires that all students be living in the same residence as and under the direct authority and supervision of a parent or guardian or other designated adult, regardless of their age.

- B) The following information is required *after* an application has been approved, but before the student enters the school:
- 1) A copy of the student's translated immunization record.
 - 2) Copy of student visa and certificate of birth or passport.

NOTE: Health Insurance coverage for overseas students is included in the tuition fee for a student's first year of study at The Yorkland School. This coverage with Manulife Financial/American Home Insurance is designed for International Students and gives coverage roughly equivalent to the Ontario Health Insurance Plan. Please ask the office for more details.

Important Information for Overseas Students

Equivalent Credits

The Ontario Ministry of Education and Training (MET) has set the following as the standard by which equivalent credits may be granted for out-of-province secondary school studies:

1 year completed (e.g. Form 3)	8 credits allowed
2 years completed (e.g. Form 3 and 4)	16 credits allowed
3 years completed (e.g. Form 3, 4, and 5)	23 credits allowed
More than three years completed	26 credits allowed

These are the *maximum* number of credits allowed and assume that the student was *successful* in those courses. Students who have failed subjects will be granted fewer credits. The determination of the number of equivalent credits is made by the principal.

University Bound Students

Students who wish to obtain the Ontario Secondary School Diploma (OSSD) prior to applying to university usually take at least 6 University or University/College stream courses. Of these, the one that *all* students must take is the grade 12 English course. This is a difficult course, especially for students whose first language is not English. Before being allowed to take the grade 12 English course, students must normally take grade 11 English. This requirement may be waived by the principal if the student has completed the equivalent work elsewhere.

Note: Ontario universities require a *minimum* score of 550 on the TOEFL test, with most requiring a score of 580 or higher. Generally, universities require the TOEFL test for any student who has been in an English language school system for less than four years. Standards vary from university to university.

Grade 10 Literacy Test

All high school students, even those who enter Ontario schools in grade 11 or 12, **must** successfully complete the *Grade 10 Literacy Test*. This is typically held in March of each school year. Students who fail the test must repeat it the following year. Students who were eligible to take the test twice and failed at least once are eligible to take the Grade 12 Literacy Course. Successful completion of the Literacy Course is an acceptable alternative to a passing grade on the Grade 10 Literacy Test. Details about the test dates will be made available when they are received by the school.

Community Service Requirement

All **students** must complete a 40 hour community service requirement to receive a diploma. This means performing a total of 40 hours of volunteer activity at locations approved by the high school principal during the high school years. For students transferring to TYS from out of province or another country, the 40 hour requirement is prorated according to your grade of entry (eg. grade 10 you must do 30 hours, grade 11 - 20 hours and grade 12 - 10 hours.) If a student has already completed a program equivalent to grade 12 out of the province or country then the community service requirement can be waived.

Note: Students from out of province and country must have official documentation proving they have performed community service (while in high school) in their province or country of origin. These documents must be submitted to the principal for consideration. If approved, they can be accepted towards meeting the community service requirement.

Overseas Student Admission to The Yorkland School

Thank you for your interest in admission to The Yorkland School as an international student. Our program is designed primarily for Canadian residents, but we do have a number of places available at the higher grade levels for students who enter Canada on a student visa. The enclosed information sheets introduce you to the school, its programs, and its philosophy.

The school is particularly interested in students who have relatives in Toronto with children attending either North Toronto Christian School or The Yorkland School and who plan to live with those relatives while attending the school. Students are also considered if they are recommended by parents who currently have children in our schools or if they are referred to us through a church or mission organization.

English Proficiency

The level of English proficiency of any prospective student applicant is very important to us. We believe that it is critical for a student to have English skills which will enable him or her to participate fully while attending classes with English students.

As a result, **each applicant must provide the school with an indication of their current English level.** In most cases, the best indicator is the result of a TOEFL test, which can easily be arranged in the student's home country. If the student is in Toronto, they may arrange to take the school's English Proficiency Test as an alternative.

Admissions

If you feel you meet the basic criteria for admission to The Yorkland School, please fill in the visa student application form and send it with a copy of all required reports or reports from Grade 7 on to The Admissions Office at the school. We also require a letter of recommendation from your current school principal or guidance counsellor.

Students visiting Toronto or enrolled in another Canadian secondary school may write our English proficiency test and have an admissions interview at the school.

If the student meets the school's admissions requirements, a conditional letter of acceptance will be sent to the student and family. A capital deposit of \$1000, which is payable in addition to tuition fees, must be received by the school before a letter of admission for immigration purposes can be issued.

This deposit reserves a place for the student in the appropriate class and will be held by the school until the student leaves the school permanently and in accordance with the school's refund policy.

Canadian Immigration requires that a student visa be processed in the country of residence, not in Canada. However, the Immigration office in Toronto may change the school designation on a student visa for a student transferring from another Canadian school.

Health

Since the provincial Ontario Health Insurance Program does not insure overseas students during their time of study in Canada, the school has made arrangements with with Manulife Financial/American Home Insurance to provide health coverage for our overseas students. Hospital and medical expenses are covered up to the amount normally paid by the provincial health plan. The cost of this plan is included in the tuition fees for the student's first year of study and all overseas students are automatically enrolled in it.

We welcome your interest in The Yorkland School and trust that this information is helpful as you proceed with your application.

Sincerely,

Mr. Gordon Cooke
Administrator

2010/2011 School Year

Overseas Student Program Fees and Dates

Capital Deposit \$1,000

(This deposit is required of all students prior to an acceptance letter being issued for immigration purposes. It is payable *in addition* to tuition fees and \$500.00 will be refunded to the parent upon departure from the school, contingent upon attendance of a full year of studies, and less any charges outstanding, according to the school's published refund policy.)

Tuition

(Full Year) September 2010 - June 2011 \$9,720

Homestay (if applicable)

Homestay application fee (non-refundable) \$500

Monthly cost (boys) \$800 - \$1,200

Monthly cost (girls) \$800 - \$1,200

Monthly cost (with guardianship) - *Please inquire when submitting homestay application*

Other costs (payable upon arrival at the school)

Books (Gr. 9 - 12) approx.\$500

School uniform approx.\$400

Note: *The school reserves the right to change tuition, fees, requirements, and regulations without notice.*

Refund Policy
(Revised September 2009)

1. Students who fail to get an entry visa to Canada will be entitled to a refund of their capital deposit less a service charge of \$200.00, upon presentation of the following:
 - a. A letter requesting the refund signed by the applicant; and
 - b. Original visa rejection issued by the Canadian Immigration Office; and
 - c. All original documents issued by The Yorkland School, including all receipts.
2. For students who withdraw from the program before entering Canada and give Notice of Withdrawal (8) eight weeks prior to commencement of the school year, a refund of their capital deposit, less a service charge of \$200.00, will be made upon presentation of the following:
 - a. Notice of Withdrawal stating all reasons with supporting documents; and
 - b. Return of all original documents issued by The Yorkland School, including all receipts.
3. A student who has obtained a student visa through The Yorkland School who withdraws from the program is eligible for a refund of fees under the following conditions:
 - a. A refund of \$500 of the capital deposit is contingent upon attendance of at least a full school year of study and will not be made until a minimum of 60 days following the completion of the school year for which the student registered.
 - b. A service charge of \$200.00 will be deducted from the capital deposit if the student is expelled from the school for a serious violation of school rules and regulations.
 - c. Tuition fees are not refundable for the school year from which the student withdraws (or is expelled).
4. A student may defer tuition fees and other related fees to the school year by notifying the school in writing at least (1) one month prior to commencement of the school year for which they have registered.
5. Applications for refunds must be signed by the parents of students under 16 years of age. If The Yorkland School is designated as the guardian for the student, the application for a refund must be accompanied by a document notarized by a lawyer identifying a new guardian for the student in Canada to replace The Yorkland School.
6. Refunds will be paid only to the person who made the payment to the school and will be payable in Canadian funds.
7. All fees are non-transferable.
8. Refund cheques will be issued 30 days after receipt of all required documents. Any outstanding fees or charges will be offset against refunds payable.

STUDENT SIGNATURE

DATE

PARENT/GUARDIAN SIGNATURE

DATE